

FIRST CITY COURT
ORLEANS PARISH
421 LOYOLA AVE., ROOM 201
NEW ORLEANS, LA 70112
OFFICE (504)407-0400 FAX (504)592-9281

NO. _____

DIVISION _____

VERSUS

FILED: _____

DEPUTY CLERK

MOTION TO APPOINT SPECIAL PROCESS SERVER

Now into court comes _____, petitioner in the above entitled and numbered cause of action, who respectfully represents that the Constable of the Second City Court has been unable to serve the defendant, _____, with the pleading entitled _____ and has filed a return into the record of this matter certifying his inability to serve said defendant after making due and diligent attempts and that the petitioner has good reason to believe that the defendant can be served with the above pleading in this matter.

WHEREFORE, petitioner prays that this Honorable Court appoint _____ as Special Process Server, in accordance with the Louisiana Code of Civil Procedure to serve the defendant, _____, with the pleading mentioned above and avers that the named Special Process Server is a competent person of the full age of majority, a resident of the State of Louisiana and is not a party to these proceedings.

RESPECTFULLY SUBMITTED

PETITIONER

ADDRESS

CITY AND STATE

PHONE

ORDER

CONSIDERING THE FOREGOING, IT IS ORDERED that _____, be and is hereby appointed to serve as Special Process Server in this action and to file the appropriate proof of service with the Clerk of Court upon completion of said service.

New Orleans, Louisiana, this _____ day of _____, 20____.

JUDGE