

**FIRST CITY COURT
ORLEANS PARISH
421 LOYOLA AVE., ROOM 201
NEW ORLEANS, LA 70112
OFFICE (504) 407-0400 FAX (504) 592-9281**

Issue Subpoena Duces Tecum

To _____

CLERK, FIRST CITY COURT

Case No. _____

Please issue, in the name of the First City Court,

Parish of Orleans, State of Louisiana, a Subpoena

Duces Tecum to the party named above to produce in

versus

Section " _____ ", 421 Loyola Ave, Room _____

New Orleans, La. 70112, on the _____ day of

_____, 20 _____ at ____: ____ am/pm

or on any other day to which this case may be

continued, the following, to wit:

Pursuant to the provisions of Article 1354 et. Seq. of the Louisiana Code of Civil Procedure

_____, 20 _____

Issued at the request of

ATTORNEY

Attorney's Signature

Attorneys' Name

And Address

Attorney For

File original and two copies with the Clerk, fourth copy for Attorney's File.

REQUEST FOR WRIT OF SUBPOENA DUCES TECUM

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Attorney's Signature

Attorneys' Name _____

And Address _____

Attorney For _____

Donna M. Glapion, Clerk of
First City Court for the City
of New Orleans
State of Louisiana

By _____

Deputy Clerk

SERVICE COPY

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Attorneys' Name _____

And Address _____

Attorney For _____

CONSTABLE, RETURN

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